**Minutes: Faculty Issues Committee**

**September 24, 2014**

**Archer 114**

**Call to order: 3:30 p.m.**

Attending: Xenia Federochenko, Cristian Bahrim, Roger Cooper, Ricardo Tovar-Silos, Cristina Rios, Nicki Michalski

**Regarding the issue of general requirements in the syllabi:**

* Dr. Doblin consulted with Mrs. Vicki Farrow about this issue. It was decided that the information will be placed on the Academic Affairs webpage so faculty can put a reference and link into their syllabi instead of including the ever growing number of general policies. This should happen in either spring or next fall.

**Regarding the Minnie Piper Award Nomination Process:**

* Current nominations end on September 28th.
* Dr. Doblin would like for us to review procedures in order to increase our chances of having a statewide winner and to increase transparency in the process.
* It may be helpful to have all nominees post a 4 pg (max.) vita for review by voters. This could be linked to the actual ballot if we do online voting.
* We will invite former winners to tell us about what they included in their applications.
* We will try to get voting set up on the faculty issues page of the senate website for this year.
* Committee members will review processes used at other schools and be ready to discuss these at the Oct 16th FI meeting.
  + The Executive Committee will report our progress to Dr. Doblin at the next meeting.
  + Oct. 20th, committee members should have information sent to Cristian Bahrim so he can get it ready for distribution.
  + Oct. 21st, C. Bahrim will distribute the information to the committee.

**New Business**

* There is a concern about an instructor (who holds a master’s degree) teaching a 3000 level class for Graduate credit. This violates a number of graduate faculty regulations. In addition, the approved faculty who is being considered to oversee the class is not well versed in the particular area of study.
* There is a question about promotion committees in departments where the committee would have 2 or fewer members.
* There is a question about who can be on a search committee for a tenured position. Members feel that such a committee should include tenured faculty, not just tenure track or instructors. There is concern that if a department has only a few tenured faculty, a mandate that tenured people must serve on these committees could become onerous. We will consider if a motion needs to be brought to the Senate about this.

**Adjournment:**

4:30 p.m.